

Wantsum Sports Association Pavilion

Standard Conditions of Hire

1. For the purposes of these conditions the term "Hirer" shall mean an individual or, where the Hirer is an organisation, the authorized representative. The terms "premises" or "pavilion" shall mean the Wantsum Sports Association pavilion, Bell Meadow, St Nicholas at Wade.
2. The period of hire is from the time when access is required until the premises are completely vacated, which includes the removal of any articles belonging to the Hirer.
3. The Hirer shall not use the premises for any purpose other than that described in the hiring agreement and shall not sub-hire or allow the premises to be used for any unlawful purpose or in any way do or bring anything onto the premises which may endanger the same or render invalid any insurance policies in respect thereof.
4. The Hirer will, during the period of hire, be responsible for the supervision of the premises and the fabric and contents of the building from damage and loss.
5. The Hirer will be responsible for the behaviour of all persons in whatever capacity using the premises.
6. The Hirer shall ensure that nothing is done within the boundaries of the pavilion in contravention of the law relating to gaming, betting and lotteries.
7. Smoking is not permitted in any part of the pavilion at any time.
8. The Hirer shall be responsible for obtaining Performing Rights Society (PRS) licences as may be required for public performance of music.
9. If the pavilion has been hired with the bar, the Rules for use of the Bar must also be observed.
10. The Hirer shall ensure that any activities for children under eight years of age will comply with the provision of the Children Act 1989 and that only fit and proper persons have access to the children.
11. The Hirer shall ensure that there is the minimum of noise, particularly on arrival and departure and that vehicles are not parked in Bridges Close.
12. The Hirer shall ensure that any electrical appliances brought to and used on the premises shall be safe and in good working order and used in a safe manner.
13. The Wantsum Sports Association reserve the right to cancel a hiring in the event of the pavilion being required for use as a Polling Station or any other reason which may arise, in which case the Hirer shall be refunded in full any deposit already paid.
In the event of the Wantsum Sports Association cancelling a hiring, the liability to the Hirer is limited to the hire charge or deposit already paid.
14. If the Hirer wishes to cancel a booking before the date of the event, the Booking Secretary should be advised as soon as possible. If the Wantsum Sports Association is unable to conclude a replacement booking, the payment or repayment of the hire charge or deposit already paid shall be at the discretion of the Wantsum Sports Association.
15. The Wantsum Sports Association shall not be liable for any loss or damage to any property, nor loss, damage or injury to any persons using the facilities during the hiring, arising from any cause.
16. The Hirer shall indemnify the Wantsum Sports Association for the cost of any repair or any damage incurred to any part of the property, or the contents, which may occur during the period of the hiring. It is recommended that Hirers should consider insuring themselves against such possibilities.

17. The Hirer shall ensure that the maximum number of people present in the pavilion at any one time shall not exceed 50.
If the pavilion is hired for any event involving minors, the Hirer shall ensure that at least 3 responsible adults per 47 minors are present at all times.
18. The Hirer, at the end of the hiring, shall be responsible for leaving the premises in a clean and tidy condition and ensuring all contents and furniture replaced in their designated areas, lighting and heating appliances are switched off and the pavilion is properly locked and secured.
19. No parties or discos exclusively for teenagers are permitted.
A deposit of £100 is required for evening adult parties and discos. The deposit will be returned to the Hirer in full if the premises are left in good order.
20. We ask that Hirers please take as much rubbish home as possible.

21. Fire Precautions

It is the duty of the Hirer to inspect the Fire Risk Assessment and decide whether further measures need to be implemented, for example if it is considered that the smoke alarms would not be audible above loud music.

The Hirer will be responsible for observance of the fire safety procedures.

All external and internal doors must remain unlocked during the period of hire and all escape routes and exits kept totally clear of all obstructions at all times.

In the event of fire the following actions must be taken:

- **Raise the alarm**
- **Call the emergency Fire and Rescue Services (999)**
- **Fight a small fire using the fire extinguishers provided, but only if you have been trained in their use and your exit route is clear**
- **Alert everyone on the premises of the fire, in particular anyone who may be in the toilets, kitchen, club room or changing rooms**
- **Evacuate the entire building by the nearest possible routes**
- **Consider persons whose mobility, hearing or eyesight is impaired**
- **Pick up the Membership book and proceed to the fire assembly point and if you can do so safely and without undue delay, close all doors and windows behind you**
- **Complete a roll call to ensure everyone is accounted for**
- **When the Fire and Rescue Services arrive inform them *what's on fire, where the fire is and whether anyone is unaccounted for***
- **Do not allow anyone to re-enter the building until informed that it is safe to do so by the Fire and Rescue Services**

Fire Assembly Point – on the grass area near the tennis courts.

Near misses or incidents must be reported to the Wantsum Sports Association Committee.

The address of the premises is:

The Pavilion, Bell Meadow, Bridges Close, St Nicholas at Wade. CT7 0PX

22. The Wantsum Sports Association reserves the right to alter, update or amend any of the above conditions.